



OPEN MEETING

REGULAR OPEN MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE*

**Thursday, November 9, 2023 – 1:30 P.M.
Board Room/Virtual Meeting**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions regarding virtual meetings using one of two options:

1. Join the Committee meeting via a Zoom link at: <https://us06web.zoom.us/j/87439575498> or by calling (669) 900-6833; Access Code: 874 3957 5498
2. Via email to meeting@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and unit number must be included.

NOTICE AND AGENDA

This Meeting May Be Recorded

1. Call to Order
2. Acknowledgement of Media
3. Approval of the Agenda
4. Approval of Meeting Report for October 12, 2023
5. Chair's Remarks
6. Department Head Update
7. Member Comments (Items not on the agenda)

At this time Members only may address the Committee regarding items not on the agenda and within the jurisdiction of this Committee. The committee reserves the right to limit the total amount of time allotted for the Member Comments to thirty minutes. A member may speak only once during the forum and each speaker is limited to three minutes. Speakers may not give their time to other people, no audio or video recording by attendees, and no rude or threatening comments.

Consent:

8. Financial Statement
9. Recreation Dashboard

Reports: (Receive and File or Provide Recommendations)

10. Pool 5 Extended Hours Update
11. Clubhouse 1 Renovation Phasing Options

Items for Discussion and Consideration: (Entertain a Motion to)

12. Resident Request for Golf Cart Parking Spaces at the 19 Restaurant
13. Resident Request for Basketball Hoop Addition at Clubhouse 1

Items for Future Agendas:

- Reservation System Review
- Recreation Policy Review

Concluding Business:

- Committee Member Comments
- Date of Next Meeting: Thursday, December 14, 2023 at 1:30 p.m.

- Adjournment

*A quorum of the GRF Board or more may also be present at the meeting.

Yvonne Horton, Chair
Alison Giglio, Staff Officer
Telephone: 597-4270

OPEN MEETING

REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE

Thursday, October 12, 2023 – 1:30 p.m.
Board Room/Virtual Meeting

MEMBERS PRESENT: Yvonne Horton, Chair, Joan Milliman, Maggie Blackwell, Cush Bhada, Mark Laws, Sue Stephens

MEMBERS ABSENT: Pearl Lee (excused), Elsie Addington (excused), Dennis Boudreau (excused), Ajit Gidwani (excused)

OTHERS PRESENT: Bunny Carpenter, Juanita Skillman, Andy Ginocchio, Alison Bok

STAFF PRESENT: Alison Giglio, Jennifer Murphy, Tom McCray, Jose Campos, Ada Montesinos, Jackie Chioni

Call to Order

Chair Horton called the meeting to order at 1:31 p.m.

Acknowledgement of Media

There was no press present.

Approval of Agenda

Director Laws made a motion to approve the agenda with the addition of Golf Driving Range Net Donation under Reports. Director Bhada seconded.

Motion passed unanimously.

Approval of Committee Report for September 14, 2023

Director Bhada made a motion to approve the report. Director Milliman seconded.

Motion passed unanimously.

Chair's Remarks

Chair Horton thanked Recreation office staff, William Arceo and Daniel Alcala, for their exceptional customer service.

Report of the Recreation and Special Events Director

Ms. Giglio reported the following Recreation Department highlights: Clubhouse 1 Pour and Paint classes continue to sell out so an additional class with the same content is now offered each month; on October 8, the Library hosted a volunteer appreciation dinner; Clubhouse 2 hosted a Tom Jones tribute on September 28 with approximately 250 attendees; registration is full for the Clubhouse 4 Arts and Crafts Bonanza and a waitlist has been created; Pool 5 will remain open one extra hour in the evening during the month of October; the Equestrian Center lesson program waitlist is under 85 and will drop to under 50 once new lessons begin in three weeks; Belle retired to Hoofs and Woofs Rescue due to a generous donation from residents for her care; the Equestrian Center security gate project is underway which will protect horses, owners and staff; the Library volunteers greeted 2,570 visitors and logged 783 hours in September.

Ms. Murphy reported the following: Monday night football is offered each Monday at Restaurant 19 and Lounge with food and drink specials; the Equestrian Center Harvest Hoedown will be held Saturday, October 14, 4 to 7 p.m.; Cheryl Russell, Laughter Yoga volunteer instructor, returns October 30 and class will continue each Monday, 9:15 to 10:15 a.m. at Clubhouse 1; Ms. Russell has been a volunteer instructor for approximately 20 years; the Halloween Golf Cart Parade will be hosted on October 31 and will begin at Clubhouse 1 at 11 a.m.; the Arts and Crafts Bonanza will be held at Clubhouse 4 on Saturday, November 4 and Sunday, November 5; the annual Thanksgiving buffet will be hosted at both Clubhouse 2 and Clubhouse 5; New Year's Eve tickets at the Performing Arts Center are on sale.

Mr. McCray reported the following: the golf course is in great condition after fall aerification; an irrigation issue has been addressed; the Greens Committee suggested a four-club mixer which was hosted today with approximately 100 players; the driving range may open first week of November; the Garden Center advisory group meeting went well with suggested action plan and enhancements to improve volunteer organization.

Member Comments (Items Not on the Agenda)

Members were called to speak on the following: billiard room at Clubhouse 1; not enough room at the Performing Arts Center for additional billiards tables; inquiry as to weekend hours at the Performing Arts Center; inquiry as to Clubhouse 1 renovation start date and end date; inquiry as to reinstatement of operational hours at Clubhouse 6; Saddle Club donations include, but are not limited to, the purchase of stall fans, sand, tools, stall guards, wheelbarrow, turnout covers and stethoscope, financial support of GRF horses, finding new homes for those horses that need to retire, assist in the Equestrian Center office, volunteer with Help the Herd and at Equestrian Center events, provides eight Equestrian Center tours

weekly, appears on Village TV to promote programs, hosts BBQs, movie days, bus trips to horse shows for the community, hosts moonshiners concerts with proceeds going to the Equestrian Center, all of which serves the riders, owners, management and the Laguna Woods Village community for free.

President Carpenter stated the Clubhouse 1 project bid package will be reviewed on October 24 during the M&C committee meeting. Chair Horton stated all facilities are being reviewed with no decision made regarding the closure of the billiards room at Clubhouse 1. Ms. Murphy stated Clubhouse 6 is opened, closed and monitored by the neighboring Clubhouse 5 staff. Chair Horton and Director Bhada thanked the Saddle Club.

CONSENT

Mr. Campos attended to update the Community Activities Committee on the Financial Statement.

Discussion ensued.

Director Milliman made a motion to approve the consent calendar. Director Blackwell seconded.

Motion passed unanimously.

REPORTS

Golf Driving Range Net Donation – Mr. McCray stated the driving range nets are not viable for long term use and recommended donation to a local high school.

Director Laws made a motion to accept the recommendation to donate the golf driving range nets to a local high school. Director Milliman seconded.

Discussion ensued.

Motion passed unanimously.

ITEMS FOR DISCUSSION AND CONSIDERATION

Donation of Fans for Equestrian Center - Director Blackwell made a motion to accept the donation of fans for the Equestrian Center. Director Bhada seconded.

Discussion ensued.

Motion passed 4-1 (Director Laws opposed).

Golf Pro Shop Sales Promotions – Mr. McCray stated the staff recommendation to allow Golf operations staff to utilize the resident golf database for merchandise sales promotions.

Director Laws made a motion to allow Golf operations staff to utilize the resident golf database for merchandise sales promotions. Director Milliman seconded.

Discussion ensued.

Motion passed unanimously.

Recreation and Special Events Department Operating Rules (Final Review) – Director Milliman made a motion to accept the presented operating rules with suggested edits. Director Bhada seconded.

Members were called to speak regarding the following: suggested edits to tennis operating rules; thanked tennis staff for contribution to tennis community; requested tennis staff to create more group play; court 2 group play harassment and exclusivity.

Discussion ensued.

Motion passed unanimously.

ITEMS FOR FUTURE AGENDAS

Reservation System Review – Staff was directed to place this item under Items for Future Agendas.

Recreation Policy Review – Staff was directed to keep this item under Items for Future Agendas.

Equestrian Center Non-Resident Boarder Fee – Staff was directed to bring this item to CAC next month.

CONCLUDING BUSINESS

Committee Member Comments

None.

Date of Next Meeting

The next regular meeting of the GRF Community Activities Committee will be held both in the board room and virtually via the Zoom platform at 1:30 p.m. on Thursday, November 9, 2023.

Adjournment

There being no further business, the Chair adjourned the meeting at 3:23 p.m.

____*Yvonne Horton*____

Yvonne Horton, Chair

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**Golden Rain Foundation of Laguna Woods
Recreation Services Summary of Operations
9/30/2023**

	Admin	Aquatics/Fitness	Bar Services	Clubhouses	Equestrian	Garden Centers	Golf	PAC	YTD ACTUAL	BUDGET	VAR\$ B/(W)	VAR% B/(W)
Non-Assessment Revenues:												
1	\$0	\$0	\$0	\$0	\$0	\$0	\$1,242,784	\$7,038	\$1,249,822	\$1,308,366	(\$58,544)	(4.47%)
2	0	0	0	0	0	0	170,830	0	170,830	284,454	(113,624)	(39.94%)
3	0	285	38,150	0	0	0	149,884	0	188,320	274,437	(86,117)	(31.38%)
4	7,479	14	0	211,093	2,780	0	12,856	363,827	598,049	469,997	128,052	27.25%
5	0	0	0	0	0	58,787	47,250	0	106,037	97,047	8,990	9.26%
6	57,457	101,239	2,165	68,053	133,993	0	(43)	40,012	402,876	351,510	51,366	14.61%
7	64,936	101,538	40,315	279,146	136,773	58,787	1,623,562	410,877	2,715,933	2,785,811	(69,878)	(2.51%)
Expenses:												
8	587,791	303,496	11,716	535,163	275,590	69,456	1,154,895	256,475	3,194,581	3,085,860	(108,721)	(3.52%)
9	142,027	94,004	2,736	142,182	45,956	27,440	439,201	67,056	960,602	1,099,258	138,657	12.61%
10	7,214	118,904	321	65,367	165,972	14,427	161,551	13,595	547,351	472,330	(75,021)	(15.88%)
11	0	0	16,799	0	0	0	108,244	0	125,043	168,219	43,176	25.67%
12	8,832	15,421	0	91,961	7,716	103	0	206,971	331,004	282,974	(48,030)	(16.97%)
13	804	198,714	0	595,407	21,330	64,145	449,016	114,398	1,443,815	1,232,776	(211,039)	(17.12%)
14	0	0	0	0	60	0	0	0	60	0	(60)	0.00%
15	0	18,425	0	0	0	0	41,464	0	59,889	84,258	24,369	28.92%
16	44,288	513,440	93	28,898	12,860	13,764	177,844	23,701	814,887	599,459	(215,428)	(35.94%)
17	0	8,961	0	12,672	10,091	0	9,957	972	53,866	53,866	11,212	20.81%
18	23,383	4,265	0	16,784	2,056	922	13,692	3,214	64,316	85,084	20,768	24.41%
19	43	21	2,744	212	28	102	11,584	25	14,758	21,254	6,496	30.56%
20	814,381	1,275,652	34,408	1,488,646	541,659	190,359	2,567,446	686,408	7,598,960	7,185,339	(413,621)	(5.76%)
Net Cost (before allocations)	\$749,445	\$1,174,115	(\$5,907)	\$1,209,499	\$404,886	\$131,572	\$943,885	\$275,531	\$4,883,027	\$4,399,528	(\$483,499)	(10.99%)
22	(546,231)	0	0	(30,060)	0	0	0	0	(576,291)	(402,127)	174,163	43.31%
23	235,074	99,212	9,754	648,110	42,747	6,530	112,688	97,887	1,252,001	1,077,212	(174,789)	(16.23%)
24	\$438,288	\$1,273,326	\$3,847	\$1,827,549	\$447,633	\$138,102	\$1,056,573	\$373,418	\$5,558,737	\$5,074,612	(\$484,125)	(9.54%)

Recreation Dashboard

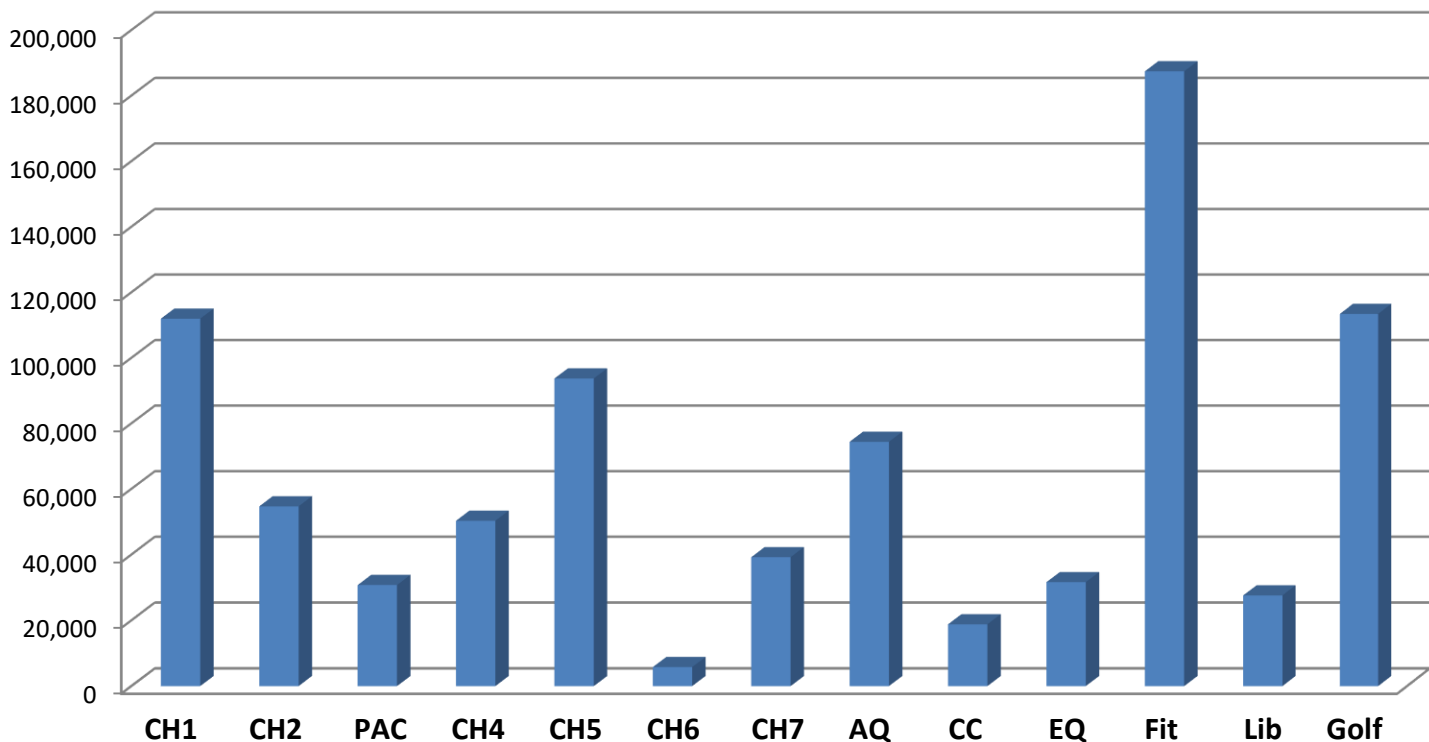
UPCOMING EVENTS

- Nov 11:** Veterans Day, Clubhouse 2, 11 a.m.
- Nov 20:** Monday Movie, *Living*, PAC, 2 p.m.
- Nov 23:** Thanksgiving Buffet, Clubhouses 2 and 5, 1 p.m.
(Event Sold Out)
- Dec 1:** Volunteer Luncheon, Clubhouse 5, 11:30 a.m.
- Dec 2:** Holiday Tree Lighting, Clubhouse 1, 6 p.m.
- Dec 18:** Monday Movie, *White Christmas*, PAC, 2 p.m.
- Dec 25:** Christmas Buffet, Clubhouse 5, 1 p.m.
- Dec 31:** New Year's Eve 2023, PAC, 7:30 p.m.
- Dec 31:** New Year's Eve Dinner Dance, Clubhouse 5, 6:30 p.m.



All Veterans will be honored at the annual event on Saturday, November 11, 11 a.m. to noon at Clubhouse 2. Light refreshments will be served.

Facility Usage (2023 YTD)



FEATURED PROGRAM

The annual Holiday Tree Lighting will be held on Saturday, December 2, 6 to 7:30 p.m. at Clubhouse 1. Please bring a new, unwrapped children's toy for the toy drive donation. Santa will make an appearance and carols will be sung by Aliso Niguel High School choir. Hot cocoa and cookies will be served.

STAFF REPORT

DATE: November 9, 2023
FOR: Community Activities Committee
SUBJECT: Resident Request for Golf Cart Parking Spaces at the 19 Restaurant

RECOMMENDATION

Review and consider a resident request for regular parking spaces to be converted to golf cart parking spaces in front of the 19 Restaurant and Lounge.

BACKGROUND

A resident submitted an email requesting (Attachment 1) the conversion of regular parking spaces to golf cart parking spaces to eliminate golf carts taking a full parking space. Two regular parking spaces can convert to three golf cart parking spaces.

DISCUSSION

The City of Laguna Woods reviewed several years of use approvals and confirmed that no more than five parking spaces should be considered for conversion to golf cart parking in order to maintain the 378 off-street parking spaces required for the facilities within Gate 12 and Gate 16. If there is a desire by the Community Activities Committee and Golden Rain Foundation Board of Directors to make changes to the current parking, no more than four parking spaces should be converted (this would create a total of six golf cart spaces). The proposed location of the parking spaces would be between the trash enclosure and the north side of the golf building (Attachment 2). There have not been any requests for additional golf cart parking at the facility. Currently, golf carts either park in a regular parking space, stack carts in two regular parking spaces, or they park in designated golf cart parking on the golf pro shop level.

Designated golf cart parking available on the golf shop level of the facility includes:

- Six twenty-minute only spots under the patio – generally utilized for restroom breaks.
- Six twenty-minute only spots in front of the golf shop for check-in use.
- Thirty-eight general parking spots – these spaces are rarely full unless there is a modified start on the course.

FINANCIAL ANALYSIS

The estimated cost to convert the regular parking spaces to golf cart parking spaces (material supplies and labor) is \$1,089.44. General Services would complete the conversion. The project would be funded using the 2024 GRF Operating Budget.

Prepared By: Alison Giglio, Recreation and Special Events Director

Reviewed By: Jose Campos, Assistant Financial Services Director
Catherine Laster, Services Manager

ATTACHMENT(S)

ATT 1: Resident Email Request

ATT 2: Proposed Location of Parking Spaces to Convert

Attachment 1

Sent: 11/17/2022 9:07:55 AM Pacific Standard Time
Subject: Need your help

Dear ,

I am . I live at . I have lived here years. I felt like I should introduce myself. My husband was an amputee, and we were very involved with the Orange County amputee support group - Functional Amputee Support Team (A.K.A. FAST). I am still involved with them even though my husband has been gone over 5 years as I see the need.

I became aware that an amputee here in the village has a problem. name is . is a bridge player and takes golf cart over to clubhouse 7 to play. is an above the knee amputee and walks with a walker. parks in the handicap parking places and is entitled. However, people see a golf cart there and question it as they don't see get out of it. told me cannot hang his handicap placard as it would be stolen. I wondered if LWV could not come up with a sticker that people like could get to put on their golf carts showing they had the right to be in a handicap parking space?

Thanks for any help.

Sorry, when I sent this on 11/17 I had the wrong email address by 1 letter. I do hope you get this now.

I also have a question about parking at 19. Who would I talk to about making some parking spaces for carts by using 2 car places for 3 carts? It does not have to be all clustered, but scatter in the parking lot.

Thanks for all your help

Attachment 2



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STAFF REPORT

DATE: November 9, 2023
FOR: Community Activities Committee
SUBJECT: Resident Request for Basketball Hoop Addition at Clubhouse 1

RECOMMENDATION

Review and consider a resident request for a basketball hoop to be placed on the patio at Clubhouse 1.

BACKGROUND

A resident submitted a Recreation Committee Request form (Attachment 1) requesting the addition of a 50" portable basketball hoop (Attachment 2) near the gazebo area at Clubhouse 1.

DISCUSSION

The Clubhouse 1 gazebo area is included in the rental of the Clubhouse 1 Main Lounge. Potential noise generated from bouncing basketballs would be disruptive to the activities scheduled in surrounding rooms. Risk management identified potential liability risks associated with this activity including lack of barriers to control the balls which may hit patrons or damage surrounding buildings. There are no other Recreation facilities that have been identified as appropriate venues to support this request.

Residents may play basketball in the Clubhouse 1 mini-gym during designated open time as well as during the following scheduled times:

- Mondays from 4 to 5:50 p.m.
- Saturdays from 5 to 6:50 p.m.
- Sundays from 6 to 6:50 p.m.

The basketball hoop would need to be removed from the gazebo area and stored each time the Clubhouse 1 Main Lounge is reserved to reduce potential hazards.

FINANCIAL ANALYSIS

The cost of the portable basketball hoop is approximately \$500 and subject to change per the retailer. This would be funded using the 2024 GRF Operating Fund.

Prepared By: Alison Giglio, Recreation and Special Events Director

Reviewed By: Steve Hormuth, Financial Services Director
Jose Campos, Assistant Financial Services Director
Catherine Laster, Services Manager

ATTACHMENT(S)

ATT1: Recreation Request Form

ATT2: Basketball Hoop Image

Attachment 1



Laguna Woods Village

Recreation Committee Request Form

PLEASE NOTE: THIS FORM IS NOT FOR ROUTINE RECREATION REQUESTS

Your request is important to us and will be handled accordingly. Per the policy of the Golden Rain Foundation (GRF), if your request falls outside the scope of the Recreation Department's authority, it will be forwarded to the Community Activities Committee (CAC) for review. If you are unsure whether your request falls into this category, please contact the on-site facility Supervisor or the Recreation Manager at 597-4482 in order to make that determination. If it does, you may receive written confirmation acknowledging receipt of your request. CAC will then review the request and determine the proper course of action. If necessary, CAC will make a recommendation to the GRF Board of Directors for action. You will then be notified of the Committee or Board's decision. Please be patient as this process may take several months.

Print Requestor Name: _____ Date: _____

Print Individual, Club or Organization Name: _____

Manor: _____ Phone: _____ E-mail: _____

Request (please check one):

☐ Change/Exception to Policy ☐ Donation ☐ Staff Time Request
☐ Equipment Request ☒ Facility Request ☐ Other: _____

Explanation:

Please explain the circumstances of your request. Include approximate cost, dates, times and locations when necessary. Please use reverse side or attach a separate sheet if necessary.

A basketball Hoop to be installed near the
Gazebo area in Clubhouse 1
cost at Dick's Sporting \$350
*portable hoop to be placed by gazebo @ Clubhouse 1
per resident
additional assembly may be required

Requestor Signature: _____

Signatures of All Other Individuals/Club Presidents Affected by this Request:

Signature	Manor #	For	Undecided	Against
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Please attach a separate sheet if more signatures are necessary)

PLEASE FORWARD COMPLETED REQUEST FORM TO:

Laguna Woods Village Recreation Department
P.O. Box 2220, Laguna Woods, CA 92637

Attachment 2

